



a program of



Application Deadline: June 5, 2023

Submission Email: ElizabethB@cheyennechamber.org

Applicant Interviews: June 21, 2023
(Invitations TBA)

Class of 2024 Application

I. Personal Data

Full Legal Name: _____

Preferred Name (for nametag) _____

Home Address: _____ Email: _____

Mobile Phone: _____ Other Phone: _____

Business Name: _____ Business Address: _____

Business Phone: _____ Years lived in Cheyenne: _____

Industry/Experience: (If you select more than one, Please number based on amount of familiarity)

- | | | |
|---|--|--|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Energy Services | <input type="checkbox"/> Legal Systems |
| <input type="checkbox"/> Tourism | <input type="checkbox"/> Legislative Systems | <input type="checkbox"/> Civic Trusteeship |
| <input type="checkbox"/> Healthcare | <input type="checkbox"/> Infrastructure Services | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> Education | <input type="checkbox"/> Government | _____ |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Military | |

II. Life Experience & Education (High School and/or Post-Secondary)

School Name	City	Dates	Field of Emphasis

Please list other significant life experience learning opportunities and/or awards and honors:

Experience/Award/Honor	Additional Detail (if needed)	Date

III. Activity Data (please list your volunteer involvement, both past and current)

Organization:	Position:	Description of Involvement:

IV. Employer Endorsement

This candidate has my full support to participate in Leadership Cheyenne. I understand the class meets for 12 full-day sessions from August through May, culminating with graduation in June. I am fully supportive of the financial obligation and time commitment involved for the applicant’s effective participation.

Name: _____ Title _____

Organization: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

V. Additional Application Information Required

- A. Two letters of recommendation, one personal and one professional – *we recommend you begin soliciting letters of recommendation well in advance of the application deadline as it may take time for letters to be finalized.*
- B. Resume.
- C. Signed Statement of Commitment and Acknowledgement of Attendance Policy (*Section VI*)
- D. Supplemental Word or PDF document with complete responses to the following questions.
 - 1) How do you define Civic Trusteeship?
 - 2) What do you believe are the region’s three greatest attributes?
 - 3) What do you believe is the most significant challenge facing the greater Cheyenne region at this time and what would you do to improve the issue?
 - 4) What are your best attributes as a volunteer? Why?
 - 5) Describe an instance where you feel you have made a positive impact on the community or an organization with which you are involved.
 - 6) Please tell us why you want to be selected for Leadership Cheyenne, what you hope to gain, and what you believe you can personally contribute to the success of the program.
 - 7) How do you plan to use your Leadership Cheyenne experience to benefit the community?

The application must be completed in full. Incomplete applications will not be considered.

VI. Commitment

Qualifications for Graduation from Leadership Cheyenne

- Participants **MUST** meet all attendance requirements, which includes a 14-month commitment extending from orientation through the completion of the class project.
- Attendance for each full session is required – **partial attendance is deemed a full-day absence.**
- Attendance will be taken at the beginning and end of each class.
- Actively engage in sessions; cell phones/laptops/tablets must be stored away.
- Be responsible for the organization and leadership of one class session.
- Pay the tuition fee of \$650, due by **August 14, 2023.**
- Commit to actively assist with the class project which involves planning and coordination of the annual “Boo-tification Ball” to raise funds for a community beautification project.

Attendance requirements

- All class participants must attend both the reception and orientation.
- Participants are also expected to attend all sessions, although provisions are allowable for two absences, which must be approved in advance by the Steering Committee Chair or the Chamber’s Staff Liaison.
- Absence from more than two sessions disqualifies a candidate for graduation.

Extenuating Circumstance Appeals Process

- A written request may be submitted to the Steering Committee for consideration of graduation from the program. The Steering Committee will render a decision in all appeals on a case-by-case basis.
- Upon request and approval, deferred graduation may be allowed if a participant misses more than two sessions, but not more than half of the program. Those approved for deferred graduation must make up the classes missed during the following program year and upon satisfactory completion of the make-up sessions, will receive their graduation plaque.

I am excited to be considered for selection for the Leadership Cheyenne Class of 2024. I understand the goals of the program, and if selected I am willing to commit the time and energy necessary to fulfill the attendance requirements and be a productive participant in the program. I will respect the structure of the program and guidance from the Leadership Cheyenne Steering Committee.

I understand that I am an extension of the Greater Cheyenne Chamber of Commerce while involved in the program and I will do my best to represent myself with integrity and courtesy while I am participating in the program.

I understand my active engagement and participation in the class is important to me, the rest of the class members and the integrity of the program, and I agree to participate with full attention.

Signature: _____ Date: _____