



INSTRUCTIONS

Fill out the application form and please submit your final application

(please make sure all required documents are clearly legible):

- Application Form
- Resume
- List of 3 references (2 professional or personal, 1 from your current employer)
- Contract

Electronic Submissions:

morganm@cheyennechamber.org

Mail Submissions:

To: Cheyenne Professional Network

121 W. 15th Street, Suite 204

Cheyenne, WY 82001

Selection Criteria

- Application to Cheyenne Professional Network is open to people living in Laramie County.
- Members are selected based on qualifications to participate in the program and must be 35 and under.
- Cheyenne Professional Network members are chosen by a Selection Committee. Decisions will be based on the information completed on the enclosed application. The Committee seeks representation from a cross-section of the community. Information on this application is used to add diversity and balance to the Committee network.
- There are select mandatory events and each CPN member will be paired with a mentor for their first year in the Cheyenne Professional Network to assist in building community awareness and relationships.
- In reviewing applications, the Selection Committee looks for potential participants who demonstrate the following criteria:
 - * Commitment and motivation to serve the greater Cheyenne area and the ability to make the time commitment required by the Committee.
 - * Individuals who will add to the Committee and community leadership through the variety of perspectives they bring to the group.
 - * Policy shaping responsibility or position of leadership in employment and/or volunteer position within organizations resulting in the potential to have significant influence on important issues facing the community.

Applications are accepted all year.

All applicants will be notified following the next
Cheyenne Professional Network Leadership Meeting.

V. Recommendations– Please print and use black ink for the below section or attach the letter of recommendation from your current employer.

Reference #1- Employer Name: _____

Employer Title: _____

Business Name: _____

Business Phone: _____

Reference #2- Name: _____

Relationship: _____

Business Phone: _____

Reference #3- Name: _____

Relationship: _____

Business Phone: _____



VII. Contract- To maintain membership of Cheyenne Professional Network, members must:

- Meet attendance requirements of 80%, we meet monthly on the 2nd Wednesday each month starting at 5:30 p.m. and I understand there are additional events throughout the year which I will work hard to attend.
- As a member you will be required to participate in the monthly activities and subcommittee projects totaling 24 hours over the course of a year. 12 of these hours would be fulfilled from attending monthly meetings.
- The annual membership fee is a non-refundable \$100 (\$20 one time application fee & \$80 for annual dues) and must be paid prior to attending the first event following your application acceptance. Members will have the opportunity to renew membership annually at the \$80 rate up to the age of 40.
- Will you be able to fulfill this commitment if selected?

___ yes ___ no

I understand the goals and commitments of Cheyenne Professional Network. If selected, I will devote the required time and pay my membership fee by the tentative date in December.

Signature _____ Date _____

How did you learn about Cheyenne Professional Network?

What are you looking to get out of your participation in Cheyenne Professional Network?

Is there anything else you would like to share about yourself that has not been addressed during the application process?
